

*Agency of Human Services*

103 South Main Street  
Waterbury, VT 05671-5500  
1-800-649-2642

<http://dcf.vermont.gov/cdd>

*Agency of Education*

219 North Main Street, Suite 402  
Barre, VT 05641  
802-479-1030

<http://education.vermont.gov>

June 4, 2015

Renata Sawyer  
West River Montessori School  
3650D Rte 100 North  
So. Londonderry, VT 05143

Dear Renata,

We want to congratulate your program, West River Montessori School, on becoming a prequalified prekindergarten education program in Vermont. This accomplishment demonstrates your commitment to providing quality early education for Vermont's children. Your approval is effective June 2, 2015 through June 2, 2018.

As an approved prequalified prekindergarten education program your program will be listed on the state's Bright Futures Information System (BFIS) for families looking for publicly funded prekindergarten education for their child. School districts will also be able to see and verify the prequalification status of potential partner programs.

Responsibilities as a prequalified prekindergarten education (PreK) program include:

- Implement a developmentally appropriate curriculum which is aligned with Vermont's Early Learning Standards;
- Complete reports for enrollment, attendance, child assessment, costs of prekindergarten education, finances and other areas as required;
- Participate in training which may be required of prequalified PreK programs in general, or specifically by a school district partner;
- Participate in the state approved prekindergarten education monitoring system;
- Adhere to all applicable federal and state laws;
- Provide prekindergarten education for a minimum of 10 hours per week for thirty-five weeks during the academic year;
- Use Teaching Strategies GOLD to collect documentation and evaluate children's progress at least twice per year, and report the results of those assessments to the Agency of Education by July 30<sup>th</sup> of each year;
- Provide parents or guardians with a report of their child's developmental progress at least twice per year, and offer families at least two opportunities per year to meet with the teacher;
- Provide opportunities for effective parental involvement and participation;
- Permit on-site visits, announced and unannounced, by representatives from the Agency of Education and the Agency of Human Services, and from school district staff; and



- Report any changes that could affect your status as a prequalified prekindergarten education program to the Agency of Education within 10 days of that change.

Thank you for providing quality prekindergarten education to children and families in Vermont.

Congratulations!

Sincerely,



Hal Cohen, Secretary  
Agency of Human Services



Rebecca Holcombe, Secretary  
Agency of Education

