



West River Montessori School

3650D Route 100N

S. Londonderry VT, 05155

# Parent Participation Fundraising 2023/24

### **Parent / Teacher Conferences**

Parent / Teacher conferences are offered twice a year. A sign-up will be offered with 20 minute time slots for each family. If the conference date does not fit your families' schedule, please contact the school at [wrmsabc@gmail.com](mailto:wrmsabc@gmail.com) to communicate a better time and we will do our best to work it into the teacher's schedules. If concerns or questions arise at other times throughout the school year, we will make an appointment to meet and discuss them. Parents are requested to avoid discussing concerns with the teachers in front of the children or during arrival/departure as this is a busy time for our teachers and we want to be able to give your concerns our full attention.

### **Parent Participation in the Classroom**

The West River Montessori School relies upon parents to share their unique talents. Needs are often communicated via emails and newsletters. Parents are also encouraged to share talents and interests they have with our children in the classroom. Please feel free to coordinate a time with the teachers to read a story, lead a sing-a-long or share a particular hobby or interest.

### **Parent Observations in the Classroom**

Parents and other interested persons are encouraged to observe the class in action. If you are interested in an observation, please arrange ahead of time by emailing [wrmsabc@gmail.com](mailto:wrmsabc@gmail.com) or calling the office at 802-824-5033. Observations are most successful when adults are discreet and as quiet as possible.

### **Parent Information / Education Evenings**

We try to offer parent information nights twice a year with the teachers and Board of Directors. Parents and guardians are encouraged to attend and learn about the Montessori Method and Philosophy as well as to gain an understanding of how the child works in the classroom. Please check your email and/or parent box regularly for this information.

A class list will be published and provided to families. If you choose to be removed from the class list, please email [wrmsabc@gmail.com](mailto:wrmsabc@gmail.com). Personal information is considered **confidential** and its contents are NOT to be used for any non-school purposes. This list is for birthday parties, making friends, etc.

You may leave voicemails or messages for our staff 24 hours a day by calling 802-824-5033. Please try to keep phone calls to a minimum as it distracts from the teachers working with children.

## **Fundraising and Volunteering**

### **Field Trips**

Field trips are planned for the children several times a year. Parents will be informed of the field trips with as much advanced notice as possible. Parents are asked to serve as volunteer drivers and chaperones. Parents may only transport one child per seat belt, excluding the front seat. Volunteer drivers must show a current drivers license and insurance coverage (and will be kept on file).

### **Fundraising**

Every year our school participates in a handful of fundraising activities and events. Fundraising is vital to the financial health of the West River Montessori School. School expenses are NOT entirely covered by the tuition but are supplemented by grants from local or state organizations as well as fundraising dollars. There are a number of opportunities throughout the school year for volunteering parents to help WRMS reach our fundraising goals. During September orientation, a list of scheduled fundraisers will be provided to families. While there is no requirement of time, we ask that each family provide what they can, when they can to help support our school and your little ones succeed. Any ideas or suggestions about how to raise money for the school are always welcome.

### **Parent Cooperative / Service-in-Kind**

Participation in the Service-in-Kind program is optional. Jobs that qualify for credit will generally be those that save the school money (cleaning, lawn mowing, maintenance, substitute teaching, and professional services). Only jobs that are approved by the Board of Directors will qualify for the Service-in-Kind credit. If you or your family has a specific idea, please present it in writing to the Board of Directors or in person at the WRMS Board Meeting.

### **Clean-Up Days**

The school holds two clean-up days throughout the year; one in the Fall and one in the Spring. We ask that parents volunteer to assist in our clean-up efforts. During this time we focus on routine seasonal maintenance such as, but not limited to, raking leaves, removing old or broken toys, adding sand to the sand box, and pulling weeds from our school garden.

## **Bottle Drive**

Drop off your recyclables at the school "Bottle Drive" bin out front. This is a great way to support our program and recycle your trash. We are very grateful for the community support we receive through the Bottle Drive which has helped us purchase outdoor and indoor classroom materials for the children. We also need volunteers to bring our returnables to Manchester Discount Beverage. Their hours are Tuesday through Friday 11:00 to 3:30 and Saturday 9:00-3:00. If they are busy when you arrive, let them know you are leaving x amount of bags on the loading dock. This way there is no need to wait around as they keep our funds and we pick up at a later date. A sign up will go out at the start of the year.

## Parent Volunteer Responsibility

We are a small, community school and therefore need volunteers to assist with maintaining a safe working environment for the children. You may be asked to volunteer for snow removal, fall and spring clean-up days, field trips and other times that may come up throughout the year. Although there is no requirement, you will do your best to help with what and when you can.

\_\_\_\_ / \_\_\_\_ Initial

**By signing this contract, I have read, understand and agree to meet all the financial, fundraising and volunteer obligations outlined in this contract and agree to comply with the state-mandated requirements for the school year of 2023/2024.**

**I also understand that this agreement will be kept on file at the school.**

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Parent / Guardian Name (Printed)

Date

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Parent / Guardian Signature

Date